

# BOARD OF COUNTY COMMISSIONERS

## MINUTES

**JUNE 27, 2016**

Harold Haralson led in **prayer** and **pledge of allegiance**,

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 27th day of June 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Others present: Assistant District Attorney Jim Robertson, Linda Atkins, Melinda Duke, Susan Reese, Teri Cox, Christine Cartmell, Susan Burr, George Mauldin, John Roberts, Rhiana Caldwell, Bryan Jenkins, Rhett Burnett, Rhonda Hall, Teresa Loving, Todd Gibson and Ryan Booth.

After the reading of the minutes of the Regular Meeting of June 20, 2016, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Harold Haralson seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

### **A. Old Business:**

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Harold Haralson, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HWY-1759** – Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be July 22, 2016 through January 21, 2017.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

### **B. Items of Business:**

1. Rod Cleveland moved, seconded by Harold Haralson, to accept the Retirement of Rhonda Hall, Court Clerk, effective June 30, 2016.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.  
Court Clerk Rhonda Hall stated that it was an honor to serve the citizens of Cleveland County.

Chairman Rod Cleveland said that the following Items, No. 2 through No. 29 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson, to **approve** the following:

2. **Interlocal Agreements** between the Board of County Commissioners of Cleveland County and the following Cities, Towns, School Districts and Tribes for the Fiscal Year 2016-2017:
  - a. Independent School District No. 57 (Lexington)
  - b. Independent School District No. 70 (Little Axe)
  - c. Citizen of Potawatomi Nation
  - d. Absentee Shawnee Tribe of Oklahoma
  - e. City of Lexington
  - f. City of Moore
  - g. City of OKC
  - h. City of Noble
  - i. Town of Slaughterville
  - j. McClain County
3. **Interlocal Agreement** between The Board of County Commissioners of Cleveland County and Cleveland County District Attorney, Greg Mashburn to provide Cleveland County Elected Officials as well as county employees in county operation, legal advice and/or representation in all relevant county matters in the amount of \$357,598.40 for the period July 1, 2016 through June 30, 2017.
4. **Memorandum of Agreement** between Cleveland County and Oklahoma Department of Wildlife for the fiscal year 2016/2017.
5. **Agreement** between The Board of County Commissioners and Alternative Dispute Resolution System of the State of Oklahoma by and through the Administrative Director of the Courts for the purpose of providing partial state funding for the operation of a dispute mediation program in Cleveland County known as Early Settlement Central Cleveland County Program. The Agreement shall be effective July 1, 2016 through June 30, 2017.
6. **Agreement** between Cleveland County Sheriff’s Department and City of Norman to receive \$1,628.00 from the 2016 JAG Grant.
7. **Standard Service Contract** between the Board of County Commissioners and R.K. Black for service on (1) Sharp MX-3640N including parts, labor, travel, and toner at a base rate of \$99.90 per month for 3000 B/W impressions and 1000 color impressions. Overages shall be billed at \$.01443 for B/W and \$.0600 for color impressions.
8. **Property Disposition Service Agreement** between Cleveland County Sheriff’s Department and PropertyRoom.com for Fiscal Year 2016-2017.
9. **Contract** between Cleveland County Health Department and Sophia Lyn Aparicio to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will

pay \$12.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$11, 234.40. This contract is to be effective July 1, 2016 through June 30, 2017.

- 10. Contract** between Cleveland County Health Department and Julie D. Atwood to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$17.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$15,834.40. This contract is to be effective July 1, 2016 through June 30, 2017.
- 11. Contract** between Cleveland County Health Department and Kim Divelbiss to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$18.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$6,732.00. This contract is to be effective July 1, 2016 through June 30, 2017.
- 12. Contract** between Cleveland County Health Department and Shawn Little to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$11, 234.40. This contract is to be effective July 1, 2016 through June 30, 2017.
- 13. Contract** between Cleveland County Health Department and Amanda K. Miller to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$14.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$13,074.40. This contract is to be effective July 1, 2016 through June 30, 2017.
- 14. Contract** between Cleveland County Health Department and Leslie Williams to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$11, 234.40. This contract is to be effective July 1, 2016 through June 30, 2017.
- 15. Contract** between Cleveland County Health Department and Aubrey Elaine Wilson to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$11, 234.40. This contract is to be effective July 1, 2016 through June 30, 2017.
- 16. Contract** between Cleveland County Health Department and Stacey Clement to provide Direct Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2016 to June 30, 2017 at a rate of \$6.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.54 per mile for a maximum reimbursement of \$7,212.00.

17. **Contract** between Cleveland County Health Department and Joyce Clement to provide Direct Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2016 to June 30, 2017 at a rate of \$6.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.54 per mile for a maximum reimbursement of \$7,212.00.
18. **Contract** between Cleveland County Health Department and Vivian Gibson to provide Direct Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2016 to June 30, 2017 at a rate of \$6.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.54 per mile for a maximum reimbursement of \$7,212.00.
19. **Contract** for Services between Professional Properties of Oklahoma LLC and Cleveland County Health Department for Day Porter services for the Moore office located at 424 South Eastern. This agreement is for one year beginning July 1 2016 through June 30 2017. The Health Department will pay \$300.00 per month not to exceed \$3600.00 per year.
20. **Customized Professional Maintenance Agreement** between United Mechanical and Cleveland County Health Department for HVAC services for the Moore office located at 424 South Eastern. This agreement is for one year beginning July 1, 2016 through June 30, 2017. The Health Department will pay \$591.00 monthly not to exceed \$7,092.00.
21. **Customized Professional Maintenance Agreement** between United Mechanical and Cleveland County Health Department for HVAC services for the Norman office located at 250 12<sup>th</sup> Ave. N.E.. This agreement is for one year beginning July 1, 2016 through June 30, 2017. The Health Department will pay \$976.00 monthly not to exceed \$11,712.00.
22. **Agreement** between Cleveland County District #2 and Eureka Water Company to purchase 5 gallon water at a rate of \$6.20 each for the period July 1, 2016 through June 30, 2017.
23. **Award Quote** from Alameda Heat & Air in the amount of \$6,500 plus additional service disconnect, to install a new HVAC system, rooftop unit that is completely down at the Alan J. Couch Juvenile Detention Center per Title 61, Sec 102 & 103.
24. **Agreement** for Pre-Trial, Mental Health Pre-Trial and Community Service Court Services between the Cleveland County Board of County Commissioners and Cleveland County Pretrial Services, LLC for the period July 1, 2016 through June 30, 2017 in an amount not to exceed \$365,000.00.
25. **Request** for Approval of Financial Statement Resale Property Fund.
26. **Request** for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$43,199.11.
27. **Approve the following Cash Fund Appropriations:**
  - a. Assessor’s Revolving Fund \$ 681.00

b. Bridge Capital Improvement Fund	\$ 37.78
c. Bridge and Road Improvement Fund	\$ 24,945.48
d. Commissioners Building Fund	\$ 147.45
e. County Clerk’s Lien Fee Fund	\$ 3,327.85
f. County Clerk’s Preservation Fee Fund	\$ 25,329.77
g. Health Fund	\$ 6,550.83
h. Court Clerk Revolving Fund	\$ 12,550.11
i. Drug Court Revolving Adult Fund	\$ 205.20
j. Fairgrounds Fund	\$ 45,691.50
k. Highway Unrestricted Fund	\$ 507,735.76
l. Sales Tax Fund	\$ 682,403.08
m. Sheriff Commissary Fund	\$ 33,985.97
n. Sheriff Courthouse Security Service Fee Fund	\$ 4,042.55
o. Sheriff Federal Share Revenue Fund	\$ 6.85
p. Sheriff Jail Fund	\$ 7,110.24
q. Sheriff Revolving Fee Fund	\$ 87,177.00
r. Sheriff Service Fee Fund	\$ 83,790.79
s. Treasurer’s Certification Fee Fund	\$ 5,285.00

**28. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**General:**

16-0006-H2	16-0015-HR2	16-0017-HR2	16-0065-SP1C
16-0160-SL2	16-0168-CCJC2	16-0176-CCJC2	16-0182-R2
16-0194-R2	16-0398-SL2	16-0720-B2A	16-1328-H2
16-1493-CCJC2	16-1796-B2A	16-2512-B2A	16-2697-SL2
16-2971-R2	16-3174-CCJC2	16-3225-B2A	16-3606-B2A
16-3948-B2A	16-4347-CCJC2	16-4348-CCJC2	16-4702-B2A

**Highway:**

16-0072-T2A	16-0803-T2A	16-1385-T2A	16-1786-T2A
16-1787-T2A	16-2482-T1C	16-2802-T2A	16-3281-T2A
16-3598-T2A	16-3692-T2A	16-3953-T2A	16-3972-T2A
16-4285-T2A	16-4576-T2A		

**Health**

16-3566-MD2	16-3648-MD2	16-4958-MD2
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**Sheriff Commissary:**

16-4311-CFBC2

**Fairgrounds**

16-2897-FG2

16-4292-FG2

**29. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 15/16**

a. General Fund	\$ 884,274.58
b. Highway Fund	\$ 182,454.31

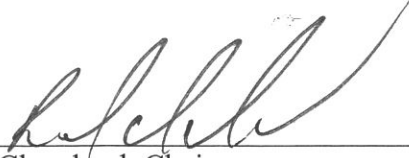
c. Health Fund	\$ 3,434.12
d. Sheriff Service Fee Fund	\$ 65,022.10
e. Sheriff Commissary Fund	\$ 20,288.04
f. Sheriff Jail Fund	\$ 6,312.40
g. Sheriff Cleve. Co. Justice Center Fund	\$ 116,022.33
h. Sheriff Courthouse Security Fee Fund	\$ 64.69
i. Sheriff Revolving Fund	\$ 27,055.36
j. Court Clerk Preservation Fund	\$ 8,479.65
k. Treasurer’s Certification Fee Fund	\$ 882.05
l. Fairgrounds Fund	\$ 523.42

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.


**END OF CONSENT DOCKET.**

- C. There was no **new business** to come before the **Board** for discussion.
  
- D. During Commissioner’s discussions regarding **County Business** the public was encouraged to get out and vote on Tuesday, June 28, 2016.
  
- E. During **Public Comment**, Ryan Booth addressed the Board of County Commissioners on the topic of debris management/debris monitoring pre-event contracts.
  
- F. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:15 pm. Harold Haralson seconded the motion.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA

  
\_\_\_\_\_  
Rod Cleveland, Chairman

**ATTEST:**

  
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Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk

